

grant assessment form

1	Purpose of the group	
	To involve local residents in improving their own area and community to become more pro-active.	
2	Purpose of the grant	
	Grant requested for advertising, stationery and printing costs. Also assistance with entertainment and activities and transport.	
3a	How many people are on the group's Management Committee?	3
3b	What is the group's total membership?	20
3c	How many people in the group would benefit from the grant?	20
3d	How many people usually attend the group?	18
3e	How many people are expected to attend?	20
4	How will the grant develop the group/organisation or benefit the local community?	
	Group wishes to expand and attract more members and 'house users'.	

5	Total cost of project	£1400.00
	Amount of grant requested	£1000.00
	Bank Balance(s) 31/12/01	£3870.52
	Where the group has more than one bank account all balances should be recorded	
	Cash in hand Date	£

Amount and date of grant	
£	Date

6	Recommendation	
	Support	✓
	Refuse	
	Defer	
	Amount Recommended	£ 1000.00
	Reason for recommendation	Active and Inclusive Group for local residents. Group planning fund raising events and activities.
FINAL RECOMMENDATION - £800		

7	If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	Funds in bank earmarked for refurbishment and re-decoration.

8	Does the project represent value for money?	Yes ✓	No
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9	If there are any revenue implications how will they be met in future years?

10	Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

<input type="text"/>	Cumnock Area	<input type="text"/>	Kilmarnock Central	<input type="text"/>	Northern Area
<input type="text"/>	Doon Valley	<input type="text"/>	Kilmarnock South	<input type="text"/>	Other areas outwith East Ayrshire
<input type="text"/>	Irvine Valley	Method of Division			
<input type="text"/>	Kilmarnock North	<input type="text"/>			

All questions on this form must be completed